



**Domestic Violence Criminal Justice Response and Enhancement Advisory
Council
Offender Program Standards Subcommittee**

MEETING MINUTES

Monday, August 19, 2024

ATTENDANCE: Joe DiTunno, Shauna Harrington, Johanna Canning, Senator John Kissell, Honorable Judge Kevin Doyle, Ginger Wilk, Gail Hardy, Merit Lajoie

I. CALL TO ORDER

- Shauna Harrington called the meeting to order at 1:04 PM.

II. WELCOME AND INTRODUCTION OF COUNCIL MEMBERS

- Shauna Harrington offered welcoming remarks and Council members introduced themselves.

III. MEETING MINUTES APPROVAL

- Motion to approve the meeting minutes from 7/22/2024 made by Shauna Harrington and seconded by Joe DiTunno.

IV. APPROVAL OF PROVIDERS SURVEY

- Joe DiTunno discussed the 4-question survey that was developed by the co-chairs to distribute to various agencies in order to better understand what programs are being utilized across the state and if they meet the Standards.
- Each subcommittee member was asked to report back to the co-chairs if they know of an agency representative at each of the listed agencies on the survey that can be the point of contact for survey distribution.
- Merit Lajoie suggested adding the Psychiatric Security Review Board to the list of agencies and offered a point of contact for distribution.
- It was also suggested to include the Office of Victim Services on the list of agencies.

- Joe DiTunno made a motion to approve the list of agencies, which was seconded by Merit Lajoie.
- When it came to the questions on the survey, Gail Hardy suggested a language modification for entities such as the Chief State's Attorneys' Office, as they do not refer people to programs, but rather accept reports from community agencies. This was suggested for the Chief Public Defenders' Office as well.
- Senator John Kissell made note that the centrally-located Chiefs' offices may not know about all the programs available in different areas of the state. It was suggested that the Chiefs' office would redistribute the surveys to the different geographical area courthouses.
- Joe DiTunno notified the group that the co-chairs would adopt the recommended language modifications and distribute the survey to contacts recommended by the subcommittee members, if known.

V. OTHER BUSINESS

- N/A

VI. ANNOUNCEMENT OF TIME AND DATE OF NEXT MEETING

- The upcoming meeting dates are as follows from 1-2:30p using a hybrid format:
 - 9/11
 - 10/21
 - 11/18
 - 12/18

VII. ADJOURNMENT

- Motion to adjourn made by Joe DiTunno, seconded by Merit Lajoie at 1:44 PM.